

POSTER PRESENTER CHECKLIST

ACCEPTING YOUR ROLE

- Click email link to accept invitation.
- Register for #HRS2024 and book your hotel.
- Upload your headshot via your HRS Profile.

CONFIRMING YOUR SESSION

- View your invitation for presentation information including date, time, and poster board number
- Prepare a traditional poster to be printed (must also create a PDF to be used in online Abstract Catalog).

PREPARING YOUR SESSION

- View Presenter resources and FAQs on HeartRhythm.com
- Prepare your poster and PDF.
- Upload your poster PDF by **May 8, 2024**, so it can be accessed in the online abstract catalog during #HRS2024.
- Print your poster (you may utilize HRS' preferred vendor: genigraphics.com/hrs)
- Practice, practice, practice!
- Share information about your session on social media to encourage attendance.

DURING YOUR SESSION

- Arrive at your assigned session start time to hang up your poster using provided push pins.
- Presenters should be at their posters during the middle hour of their assigned poster session.
- Smile and introduce yourself.
- Speak up and share your research/science with attendees.
- Stick to your allotted time. When your session has ended, remove your poster board so that the space is available for the next presenter.