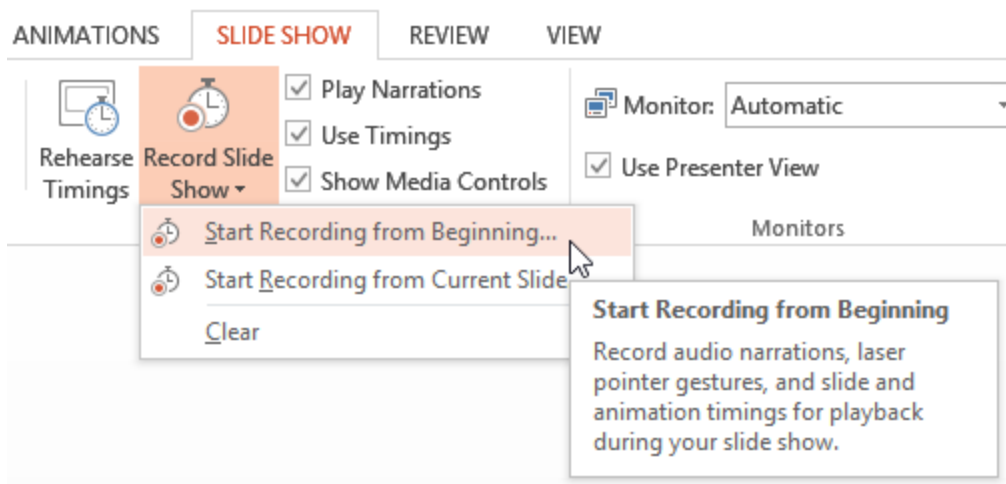


Recording your slide show in PowerPoint 2013

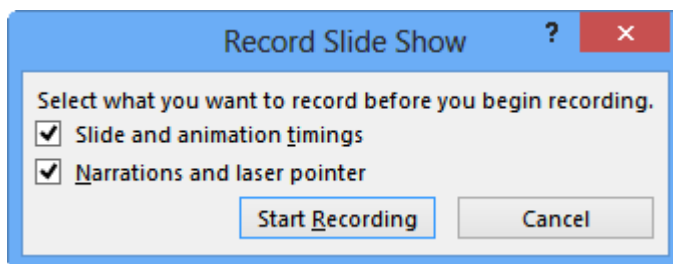
If you have a microphone for your computer, you can **record voiceover narration** for the entire presentation. This is useful if you plan on using your slide show for a self-running presentation or a video. Your mouse won't show up on screen in recorded slide shows, so if you want to **point out details on screen** you can use PowerPoint's **laser pointer** option.

To record a slide show:

1. Click the **Slide Show** tab, then locate the **Set Up** group.
2. Click the **Record Slide Show** drop-down arrow. Select either **Start Recording from Beginning** or **Start Recording from Current Slide**.

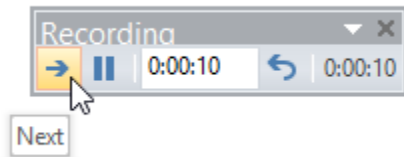


3. A dialog box will appear. Select the desired options. Remember, you can only record narration if you have a **microphone** attached to your computer.

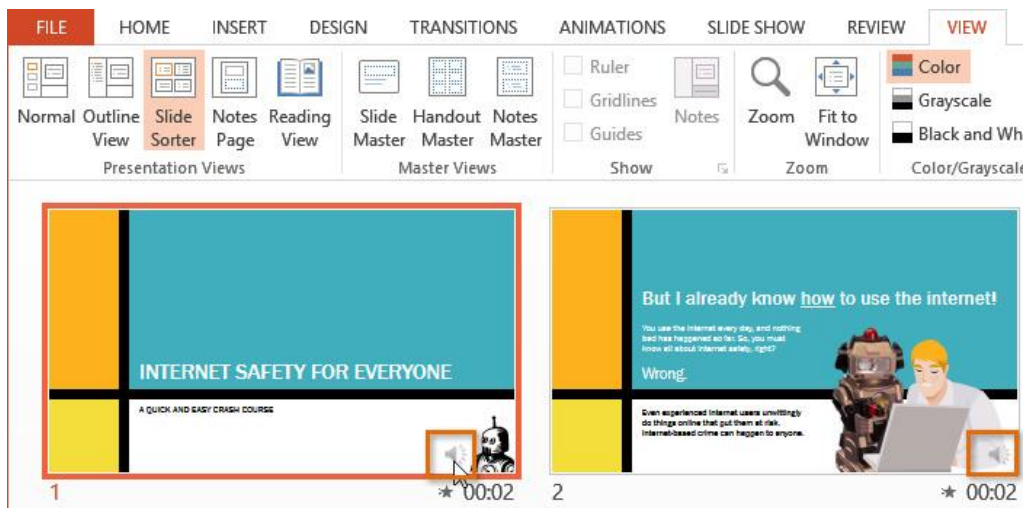


4. Click **Start Recording**. Your presentation will open to a full screen.

5. Perform your slide show. Make sure to speak clearly into the microphone if you are recording narration. When you are ready to move to the next slide, click the **Next** button on the **Recording toolbar** in the top-left corner or use the right arrow key.



6. When you reach the end of the show, PowerPoint will close the full-screen view.
7. Your slide show timings and narration are now included in your presentation. The slides with narration will be marked with a **speaker icon** in the bottom-right corner.



To point out details during your recording, press and hold the **Ctrl** key and the **left** mouse button. Your cursor will show up as a **laser pointer**. Simply move your mouse to indicate the desired details. Release the **Ctrl** key when you are finished pointing out things on screen.