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SELECT

Each year the Heart Rhythm Society Program Committee selects the faculty for the annual meeting. Heart Rhythm boasts nearly 800 faculty participants, with more than one-third representing the international community.

Faculty To-Dos:

1. Accept or decline invitation
2. Complete disclosures
3. Register and book hotel reservations
4. Visit faculty resources & plan content

2

CONNECT

Collaboration between session chairs and speakers provides both an opportunity to delve deeply into the subject matter and explore all angles.

Chair To-Do:

Review faculty presentations and provide feedback

Speaker To-Dos:

1. Share presentation with Chair for feedback
2. Finalize and upload presentations

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PERFECT

Preparation is the key to success.

Chair To-Do:

Complete session responsibilities

Speaker To-Dos:

1. Rehearse
2. Present

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REFLECT

The Heart Rhythm Society strives to make each Heart Rhythm even better than the last. Hearing thoughtful feedback from participants is invaluable to the Program Committee's planning process.

Faculty To-Do:

Complete post-meeting survey